

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
November 23, 2015  
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 7:00 p.m. in Room B132 at the J.P. Case Middle School.

**Members Present**

Sandra Borucki      Michael Stager  
Anna Fallon        Bruce Davidson  
Marianne Kenny

**Members Absent**

Alan Brewer  
Frank Kraus  
Eric Liszt  
Laurie Markowski

**Board Attorney Present**

John Comegno

On the motion of Ms. Borucki, seconded by Mr. Stager, minutes of the Executive Session & Regular Meeting on November 9, 2015 were approved viva voce.

**REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES**

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of September 2015 further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2015-2016.

The School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of September 30, 2015. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2015-2016.

On the motion of Ms. Borucki, seconded by Mr. Stager, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of September 2015.

Aye:    Ms. Borucki      Mr. Stager      Nay:    0      Abstain:    0  
         Ms. Fallon      Mr. Davidson  
         Dr. Kenny

**All Personnel, Curriculum, Facilities/Operations, Transportation, Finance, Policy and Miscellaneous items were approved under one motion made by Ms. Fallon, seconded by Mr. Stager.**

**PERSONNEL**

The next meeting is December 1, 2015.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

**Certified Staff – Appointments, Resignations and Leaves of Absence**

1. Approval was given for Karin **Alexanderson**, Music Teacher at Robert Hunter School, to take a medical leave from November 23, 2015, through December 4, 2015.
2. Approval was given to amend the 2015-2016 salary of the following staff member(s):

First Name	Last Name	From: Degree/Salary	To: Degree/Salary	Effective Date
Southard	Pamela	MA/\$57,320	MA+30/\$58,230	January 1, 2016

3. Approval was given to employ the following leave replacements for the 2015-2016 school year. These candidates are highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/ Step	Certification/College
1.	Martini	Danielle	.5 Health & PE/Jill Goldman- Botwin/FAD	December 4, 2015- December 18, 2015	Sub Per Diem	Health & Physical Education/Kean University
2.	Lewis, Ed.D.	Faye	Vice-Principal/ Michelle Cook/BS	December 1, 2015- June 30, 2016	\$92,992.96 prorated	Principal/Rowan University
3.	Mungo	Carolyn	Vice-Principal/ Kelliann TenKate/RH	February 9, 2016- May 3, 2016	\$92,992.96 prorated	Principal/Seton Hall University

4. Approval was given to amend the motion of February 2, 2015:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
e.	Rieg	Kimberly	FAD	Grade 3	Disability Leave	May 27, 2015-June 30, 2015
					Family Leave/NJ Paid	September 1, 2015-November 25, 2015
					Childcare Leave	November 30, 2015-December 31, 2015

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
e.	Rieg	Kimberly	FAD	Grade 3	Disability Leave	May 27, 2015-June 30, 2015
					Family Leave/NJ Paid	September 1, 2015-November 25, 2015
					Childcare Leave	November 30, 2015- <b>April 1, 2016</b>

5. Approval was given to amend the motion of August 31, 2015:

to employ the following leave replacements for the 2015-2016 school year. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
c.	Grossweiler	Jessica	Grade 3/Kimberly Rieg/FAD	September 1, 2015- December 2, 2015	Sub Per Diem	CEAS-Elementary School Teacher/Rider University
				December 3, 2015- January 4, 2016	\$50,805/BA+15/1	
d.	Byrne	Melanie	Grade 4/Jaclyn Hlinka/FAD	September 1, 2015- November 23, 2015	Sub Per Diem	CEAS-Elementary School Teacher/College of New Jersey

to read:

Item	Last Name	First Name	Position/ Replacing/Loc	Dates	Salary/Degree/Step	Certification/College
c.	Grossweiler	Jessica	Grade 3/Kimberly Rieg/FAD	September 1, 2015- December 2, 2015	Sub Per Diem	CEAS-Elementary School Teacher/Rider University
				December 3, 2015- <b>April 5, 2016</b>	\$50,805/BA+15/1	

d.	Byrne	Melanie	Grade 4/Jaclyn Hlinka/FAD	September 1, 2015- <b>December 4, 2015</b>	Sub Per Diem	CEAS-Elementary School Teacher/College of New Jersey
				<b>December 7, 2015-February 2, 2016</b>	<b>\$49,805/BA/1</b>	

6. Approval was given to amend the motion of November 9, 2015:

to employ the following leave replacements for the 2015-2016 school year. These candidates are highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
3.	Gupta	Chandni	Autism/Michelle Pauch/CH	December 1, 2015- March 7, 2016	Sub Per Diem	Provisional-Elementary School Teacher and Students with Disabilities-/ Rutgers University
				March 8, 2016- May 10, 2016	\$49,805/BA/1	

to read:

Item	Last Name	First Name	Position/ Replacing/Loc.	Dates	Salary/Degree/Step	Certification/College
3.	Gupta	Chandni	Autism/ Michelle Pauch/CH	December 1, 2015- March 7, 2016	Sub Per Diem	Provisional-Elementary School Teacher and Students with Disabilities/ Rutgers University
				March 8, 2016- May 10, 2016	<b>\$53,005/MA/1</b>	

7. Approval was given to adopt the Technology Integration Specialist job description, as attached.

8. Approval was given to amend the motion of October 12, 2015:

for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
b.	Tenkate	Kelliann	RH	Vice Principal	Disability Leave	February 15, 2016-March 15, 2016
					Family Leave/NJ Paid	March 16, 2016-April 29, 2016

to read:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
b.	Tenkate	Kelliann	RH	Vice Principal	Disability Leave	February 15, 2016-March 15, 2016
					<b>Personal Days</b>	<b>March 16, 2016-March 21, 2016</b>
					Family Leave/NJ Paid	<b>March 22, 2016-April 29, 2016</b>

#### Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval was given for the following staff member to take days without pay, for personal reasons:

Item	Last Name	First Name	Location	Date(s)
1.	Parmar	Sureka	RFIS	December 23, 2015 January 4-8, 2016

**All Staff – Additional Compensation**

10. Approval was given to employ the following staff members for additional compensation during the 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Alexanderson	Karin	RH	Winter Concert	2/hrs.	\$30.62/hr.
2.	Hopkins	Ken	RH	Winter Concert	2/hrs.	\$30.62/hr.
3.	Marino	Jennifer	RH	Winter Concert	2/hrs.	\$30.62/hr.
4.	Austra	Christopher	CO	Black Seal License	N/A	\$400
5.	Dipple	Scott	CO	Black Seal License	N/A	\$400
6.	Mulligan	David	CO	Black Seal License	N/A	\$400
7.	Powers	Seaman	CO	Black Seal License	N/A	\$400
8.	Plichta	David	CO	Black Seal License	N/A	\$400
9.	Ruthe	Bryan	CO	Black Seal License	N/A	\$400
10.	Schild	William	CO	Black Seal License	N/A	\$400
11.	Shumate	James	CO	Black Seal License	N/A	\$400
12.	Terrelle	Frank	CO	Black Seal License	N/A	\$400
13.	VanGaalén	Ryan	CO	Black Seal License	N/A	\$400
14.	Benedetti	Anthony	CH	CPR/AED/First Aide-PE Teacher	6/hrs.	\$33.78/hr.
15.	Hamed	Hanan	RFIS	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
16.	Handren	Marisa	JPC	CPR/AED/First Aide-Coach	6/hrs.	\$33.78/hr.
17.	Karney	Kurt	JPC	CPR/AED/First Aide-PE Teacher	6/hrs.	\$33.78/hr.
18.	Mandell	Judith	CH	CPR/AED/First Aide-PE Teacher	6/hrs.	\$33.78/hr.
19.	Parmar	Sureka	RFIS	CPR/AED-Cafeteria Aide	3/hrs.	Hourly
20.	Pfluge	Kevin	FAD	CPR/AED/First Aide-PE Teacher	6/hrs.	\$33.78/hr.
21.	Schaeffer	Timothy	RFIS	CPR/AED/First Aide-Intramural Advisor	6/hrs.	\$33.78/hr.
22.	Skove	Reparata	CH	CPR/AED/First Aide-PE Teacher	6/hrs.	\$33.78/hr.
23.	Dyer	MaryLu	Sub	Transportation Aide	N/A	\$21.12/hr.
24.	Tamburino	Megan	JPC	Lunch Duty Everyday	25 days	\$440.93
25.	Tavares	Anabela	RFIS	Winter Mosaic Club Advisor	7.5/hrs.	\$30.62/hr.
26.	Bergstrom	Carly	RFIS	Winter School Pride Advisor	7.5/hrs.	\$30.62/hr.
27.	Peake	Nydia	RH/FAD	Board Presentation & Prep Time	2/hrs.	\$33.78/hr.
28.	Bradley	Noreen	JPC	Health Office Preparation	41.5/hrs.	Hourly

11. Approval was given to appoint the following mentor for the 2015-2016 school year. Stipend to be \$550 per year, prorated as needed.

Item	Mentor	Mentor's Location	Novice Teacher
1.	Ellen Rogers	CH	Chandni Gupta

12. Approval was given to amend the motion of August 31, 2015, item# 89.

to employ the following staff members for additional compensation during 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
89.	Gilmurray	Mindi	JPC	Lunch Duty-Every Day	180 days	\$3,174.66

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
89.	Gilmurray	Mindi	JPC	Lunch Duty-Every Day	<b>155 days</b>	<b>\$2,733.74</b>

13. Approval was given to amend the motion of September 21, 2015 #16 item 15:

to employ the following staff members for additional compensation during 2015-2016 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
15.	Rarich	Rosemary	RFIS	Yoga Club Advisor	45/hrs.	\$30.62/hr.

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
15.	Rarich	Rosemary	RFIS	Yoga Club Advisor	<b>30/hrs.</b>	\$30.62/hr.

### Substitutes

14. Approval was given to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

Item	Last Name	First Name
1.	Perkins	Madison
2.	Rucando	Kelsey
3.	Sayani	Kanwal
4.	Smith	Timothy

15. Approval was given to renew the following Substitute(s) Certificates for the 2015-2016 school year:

Item	Last Name	First Name
1.	Flynn	Rita
2.	Dawes	Denise

16. Approval was given upon the recommendation of the Superintendent, to reinstate employee number #642208, effective November 30, 2015.
17. Approval was given upon recommendation of the Superintendent, to ratify, continue and approve the suspension of employee number #5262, beginning on November 10, 2015.

### CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is December 10, 2015

1. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2015- 2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Faherty	Heather	JPC	Grades 7 & 8 Music Curriculum	15 hrs.	\$33.78/hr.
2.	Nagy	Rosemary	JPC	Grades 7 & 8 Music Curriculum	15 hrs.	\$33.78/hr.
3.	Blampey	Zoey	RFIS	Gr. 1-5 Language Arts Curriculum Writing	400 shared hrs.	\$33.78/hr.
4.	Meyer	Misti	JPC	Gr. 1-5 Language Arts Curriculum Writing	400 shared hrs.	\$33.78/hr.
5.	Rowe	Kari	BS	Gr. 1-5 Language Arts Curriculum Writing	400 shared hrs.	\$33.78/hr.
6.	Slomczewski	Gregory	BS	Gr. 1-5 Language Arts Curriculum Writing	400 shared hrs.	\$33.78/hr.

7.	Squashic	Samantha	RFIS	Gr. 1-5 Language Arts Curriculum Writing	400 shared hrs.	\$33.78/hr.
8.	Strawman	Andrea	BS	Gr. 1-5 Language Arts Curriculum Writing	400 shared hrs.	\$33.78/hr.
9.	Shirvanian	Lindsay	FAD	Sheltered English Instruction Workshops Facilitator	15 shared hrs.	\$33.78/hr.
10.	Thompson	Carla	FAD	Sheltered English Instruction Workshops Facilitator	15 shared hrs.	\$33.78/hr.

2. Approval was given to accept the following curriculum, professional development, and/or technology-related donations.

Item	Donation	Value	Location	Funding Source
1.	Amazon.com gift card	\$150.00	FAD	Artsonia
2.	Scholastic Books	\$250.00	FAD	PTO
3.	Technology Kit Trays	\$35.88	FAD	PTO

3. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/ Conference	Dates	Includes (see below)	Max. Amount
1.	Alsop	Linda	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R,M	\$260
2.	Amundsen, Ed.D.	Karen	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R,M	\$260
3.	Tonge	Michele	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R,M	\$260
4.	Tremel	Jill	Best, Practical Strategies to Help Your Students Meet or Exceed Your State Mathematics Standards (Grades K-2) Workshop, South Plainfield, NJ	February 10, 2016	R,M	\$260
<b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b>						

**FACILITIES/OPERATIONS**

The next meeting TBD.

1. Approval was given to dispose of all items not sold at the surplus sale held on November 10, 2015, as attached.

**TRANSPORTATION**

The next meeting will be December 09, 2015.

**FINANCE**

The next meeting is December 2, 2015.

1. Approval was given to accept the following donations during the 2015-2016 school year:

Item	Donor	School	Purpose	Date	Amount
1.	3M Company	RFIS	Post it notes, tape, hooks, classroom products	11/09/15	\$2,000
2.	J.P. Case Middle School PTO	JPC	10 Year Anniversary T-Shirts for students & staff	11/23/15	\$5,000

1. Approval was given to cancel the attached list of old checks and debits, per Auditors request, as attached.
2. Approval was given of the attached transfer list from October 21, 2015 to November 16, 2015.
3. Approval was given of the attached bill list for the month of November totaling \$1,651,443.74.

**POLICY DEVELOPMENT**

The next meeting is December 8, 2015.

1. Approval was given to adopt the following revised policy, as attached:
  - a. P9100.1 - Board of Education Communication with Public

**MISCELLANEOUS/RELATED & SPECIAL SERVICES****Action Items**

The next meeting is December 1, 2015.

1. Approval was given to adopt the J.P. Case Middle School Athletic Manual, as attached.
2. Approval was given to accept the attached revised addendum to a settlement agreement for student #502125.
3. Approval was given to employ the following translator/interpreter for the 2015-106 school year at an hourly rate of \$30.62.

Item	First Name	Last Name	Purpose	Max. # of hours	Rate
1.	Dienes	Loretta	Translator/Interpreter	100 shared hours	\$30.62/hr.

Aye: Ms. Borucki      Mr. Stager      Nay: 0      Abstain: 0  
 Ms. Fallon      Mr. Davidson  
 Dr. Kenny

**CITIZENS ADDRESS THE BOARD**

Mr. Davidson read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Lea Klein, teacher at Copper Hill and Francis A. Desmares, formally invited the Board to "Hour of Code" on December 14<sup>th</sup> & 16<sup>th</sup> from 6:00 p.m. to 7:30 p.m.

Craig O'Brien, Mayor of Raritan Township, notified the Board that Mr. Reiner will no longer be attending Board Meetings. He noted until a new liaison is chosen Mr. O'Brien will be attending. He stated that Mr. Reiner did not speak on behalf of the Raritan Committee. He apologized for any damage that might have been caused to the relationship, as the Mayor, he intends to be sure that there is a positive working relationship moving forward. Dr. Caulfield thanked Mr. O'Brien as did the Board for attending our meetings and his support.

**CORRESPONDENCE**

Ms. Fallon stated she received three letters from Senator Kip Bateman to new Board Members in Raritan Township.

**OLD BUSINESS**

Mr. Davidson suggested that the Board have a separate meeting to craft Board Action Plans. He further explained that the attempt to craft Action Plans was interpreted differently among the Board. A discussion regarding the timelines ensued. Mr. Davidson suggested a December 16<sup>th</sup> meeting to craft goals.

Ms. Voorhees recognized Ms. Benz, Mr. Schild, building nurses, insurance broker and administrators for their work on the Safety Committee and visually shared their awards.

**NEW BUSINESS**

None

**CITIZENS ADDRESS THE BOARD**

None

On the motion of Ms. Borucki, seconded by Ms. Fallon, the meeting was adjourned at 7:17 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

2015 Board Meetings  
December 14